



CLEETHORPES COMMUNITY Carnival 2016

Order of Events and Rules

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This year's carnival will take place on Saturday 16th July 2016 starting from Sidney Park through to Meridian Park Arena on Kings Road, Cleethorpes.

The carnival will depart at 3:30pm and arrive at the final destination at roughly 5:30pm.

Carnival timing

Vehicles can enter the park at any point after 9am in the morning but must be in place ready to go by 3pm. Please note no vehicle will be given access to the park after 2:30pm - please ensure you leave yourself plenty of time.

Any groups or bands must be in place by 2:45pm latest and must be ready in uniform. Please note only band members and helpers can walk with the float. Pedestrians/parents will not be allowed to walk with the band.

Vehicle access into Sidney Park

Entrance for vehicles will be from Brereton Avenue only. Stewards will be at hand to ensure you are parked in the correct position within the park. On entering the park – hazard warning lights must be on and speed restrictions observed at all times.

All vehicles participating in the parade will be issued with a parade number – this must be displayed clearly on the vehicle.

Under no circumstances shall pedestrians arrive into the park on the back of vehicles.

Pedestrian access into Sidney Park

Pedestrians accessing the park can only do so via the normal pedestrian access points around the park. They will not be allowed to enter via vehicular access points on Brereton Avenue.

Extreme care shall be taken at all times with vehicles operating within the park area.

Cleethorpes Community Carnival

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Drivers requirement

Drivers will only be permitted to drive vehicles in the carnival if they have the correct driving licence for the vehicle in question and suitable and sufficient insurance. Drivers that are not entered onto the carnival documentation will not be allowed to drive on the carnival route.

Further to the above all drivers must drive with due care and consideration at all times and in a responsible manner. Failure to drive in this manner will result in the vehicle's removal from the parade.

Insurance/Public liability

All organisers must ensure that you have checked the insurance policy for the vehicle and that the insurer allows people to travel on or within the vehicle in question. It is the organisers absolute duty to ensure that all the necessary insurance is in place and that copies of the insurance/vehicle details and drivers licence are sent to Leonor Pidgen by Monday 11th July 2016.

Health and Safety

The health and safety of participants in the carnival solely rests with the organiser of the float/group who take part. As an organiser you must ensure that you have assessed the risks of taking part and put in suitable and sufficient control measures to manage that risk.

The Parade committee and organisers do not accept any liability for persons injured whilst participating in the carnival parade.

Minimum requirement for float design/build decoration

Floats must be decorated in the carnival spirit and will be inspected upon arrival. Any float that is not suitably or sufficiently decorated will not be allowed to leave the park area when the carnival commences.

In terms of suitable or sufficient decoration; this is dressing the vehicle in line with the carnival, not a few balloons around the unit. Please note all floats must have adequate and effective fall control to stop children falling from the vehicle. This may be via scaffold or equivalent safe means. The float organiser must ensure the fall control is checked prior to departure and fit/safe for purpose.

Please ensure that you have checked the insurance policy for your vehicle, and any necessary changes have been made for carrying people on the trailers of vehicles.

Float ratio

Children will not be allowed to travel on floats alone. A ratio of at least one adult per 6 children is a minimum requirement.

Animals on Floats

Live animals will not be allowed to travel on the floats. However, pedestrian groups will be allowed to enter into the parade as long as their insurance allows them to do this.

The Parade committee and organisers do not accept any liability for animals injured whilst participating in the carnival parade.

Fire Control on the float

For Health and Safety purposes all floats must carry a suitable and sufficient fire extinguisher that has been checked and inspected prior to departure.

Toilets within Sidney Park

Toilets will be available within the park if required. Given the length of the journey it may be advisable for young children to go to the toilet prior to the vehicle leaving the park.

Route from Sidney Park

The carnival will depart from Sidney Park, will travel down Ward Street and onto Grimsby Road. From Grimsby Road, the procession will flow up Issac's Hill and onto High Street. From High Street the vehicles will turn into Sea Road before going onto Central Promenade.

From Central Promenade the parade will turn into Kingsway and subsequently Kings Road prior to its end point at Meridian Park Arena.

Travelling on a float

Once all children/adults are on the float within Sidney Park and the vehicle starts to move mounting/dismounting of the float or vehicle is strictly prohibited. If this is observed then the float and individuals in question will be told to immediately leave the carnival parade. This is deemed as a serious health and safety breach and strictly prohibited.

Please also note that no alcohol will be allowed on the float at any stage. Failure to adhere to these rules above will result in immediate removal from the carnival procession and the potential of not receiving charity monies from the parade collection.

Please note if children are travelling on the float it may be advisable to check all children onto the float prior to departure. This will help at the carnival end point when they can be checked off.

Transfer of items to and from the float

The discharge of any form of missile into the public from members of the Parade from their vehicles or floats is not allowed and any person seen doing this will be removed from the parade at the earliest opportunity by the Stewards.

Under no circumstance shall anything be handed down from floats to members of the public as this is strictly prohibited.

Travelling behind a float/on foot

Drivers and marching groups are requested to remain 10 feet away from the vehicle, both when stationary and moving at all times. This is to ensure that no contact is made with the moving vehicle.

If you are handing items out (balloons, goodie bags, other novelty items), then this should be done by moving over to the rear kerb side and passing items over. Under no circumstances shall pedestrians be encouraged to enter the road area at any time.

Vehicle issues on route

Should any vehicle run into difficulties or have any other issues on route the driver must inform a steward/security/police immediately and pull into a safe area at the side of the road to allow other vehicles to pass. Care shall be taken when carrying out this manoeuvre.

Parade/Charity Collection

Whilst registered charities are encouraged to enter the carnival, your charity number must be declared at application stage. If you are collecting in the parade and do not specify a charity your part of the collection will go to the carnival's chosen charity.

Charity selection will take place prior to the carnival event with 90% of total takings being split within the charities chosen. For the remaining 10% this will go to Young's Seafood nominated charity of choice.

Only people over the age of 16 are permitted to collect along the parade route.

To be eligible for a donation from the parade fund you must have a minimum of 10 collectors who must be dressed in costume or uniform.

Collection tins will be available from the main parade meeting on Monday 11th July 2016 at Cleethorpes Memorial Hall 6:00pm. All tins and/or buckets will be numbered and signed for by a member of the float organisers.

Only collectors with the official carnival collection tins may collect from members of the public, it is also not permitted to collect for yourself. During the procession full tins can be exchanged through stewards located at Central Promenade (outside King Pin).

The carnival is a moving parade so care shall be taken at all times to stay away from moving vehicles and collect from the crowd sides only.

End/Arrival at Meridian Park Arena - Floats/Bands and Pedestrians groups

On arrival at Meridian Park Arena floats will be marshalled into the main arena area whilst bands and smaller vehicles will be marshalled into the Piazza area and car park.

If you do not have passengers and have prior clearance (arranged with Organisers before hand) you may be able to carry on and leave the area without entering the Arena.

For floats entering the arena you will be directed by marshalls to park in the correct area. Extreme care MUST be taken whilst parking within the arena boundary. Float organisers should also ensure that all children are checked off the vehicle and kept together prior to parents collecting them.

When parking and manoeuvring the vehicle you must take direction from the marshalls to ensure the safety of pedestrians close by.

Parents collecting children from Meridian Park Arena

Float organisers should advise parents to arrive early if possible at Meridian Park Arena to collect children as they will not be allowed to enter the park whilst vehicles are moving around. If your children are on a float, then they can be collected from that specific float, access to the arena will be via the main pedestrian gate only.

Float organisers are asked to keep children on their float until they are collected by a parent/guardian – it may be also useful to have a register in place for checking people off the float.

The safety of participants in the carnival is the absolute duty of the float organisers and therefore you must have a suitable and sufficient process in place to ensure the participants stay safe at all times.

Lost Children

In the unlikely event of children getting lost there will be lost children points located at Sidney Park and at the entrance to Meridian Park Arena. Further to the above if a parent or guardian arrives to collect, and the child appears reluctant to go then the carnival organisers may seek a second opinion from the Police and you may be required to provide Official Identification.

Final Float Departure

Please note float vehicles will only be permitted to leave Meridian Park Arena once all vehicles are parked up and stationary for health and safety reasons and under instruction of the parade marshalls/organisers.

TROPHIES - As with previous carnivals, trophies will be given out for the following:

- Best Trade Float
- Best Organisation
- Best Novelty Float
- Best Float in Parade
- Best School Float
- Best Pedestrian Group

PLEASE NOTE THE JUDGES DECISION IS FINAL